

EVOLUTION HOME CONSIGNMENT AGREEMENT

To be completed by staff

Date received: _____
Receiving staff: _____
Entered into Liberty: _____
Complete list: _____
Email sent? _____

6239 Shields Avenue
Alexandria, Virginia 22303
www.evolution-home.com
consign@evolution-home.com
703-519-1911

Expiration Date: _____

Customers may go to our website to make an appointment for small items at <http://evolution-home.com/consign/>. Evolution Home reserves the right to accept or decline any consignment item. All consignment items must be "floor ready"—clean and free of dust or stains and in a desirable condition and quality for resale. Please consult our list of items we do not accept.

Consignors must email photographs of furniture to be approved for consignment. If items are approved, an email will be sent with further instructions regarding pickup/delivery. A **maximum of 15 items** may be brought in once a month; and an inventory list of all items must be included. Additionally, Evolution Home reserves the exclusive right to sell selected consignments on our online e-commerce store. **Consignors must give the shop 48 hours notice before bringing in furniture. Consignors may not post items on any buy/sell/trade sites while they are concurrently in Evolution Home's possession. A retrieval fee of 25% of the original listed price will apply for any furniture or large rug pickup before 61 days on consignment.** Any items removed must be signed out of the Evolution Home consignment inventory with a staff member.

All items will be cataloged and numbered with a consignor ID number and item number, and an inventory list will be emailed to the consignor. Evolution Home must be notified promptly if the consignor has any concerns involving this inventory or pricing.

Initial

Evolution Home is not responsible for the loss, damage, or theft of any consigned item. The consignor hereby releases Evolution Home, its employees, and owners from any and all liability for the damage or theft of all consigned items.

Initial

Evolution Home agrees to pay the consignor 50% of the selling price. After 30 days, Evolution Home will automatically discount items by 10%. After an additional 30 days, a final discount of 10% will be taken. **Evolution Home may discount any item by an additional 10% at any time during the 90-day consignment period if needed to make a sale.** Consignors are required to participate in all special sales throughout the consignment period. A buyer's fee of up to 5% will be added to the original price.

Initial

It is the responsibility of the consignor to remember their 90-day deadline and pick up the consigned merchandise on or **before** the pick-up date noted on the emailed inventory list. **Evolution Home does not notify consignors when their merchandise sells and expiration reminders are not guaranteed. Please use our consignor login feature on our website to track your sales. Merchandise left longer than the pick-up date is forfeited and becomes property of Evolution Home.**

Initial

Consignors wishing to pick up their unsold items must do so **Tues.-Fri. only** and bring their own packing supplies. **Please allow yourself enough time to find and pack your items.**

Checks will be mailed to consignors the month following the end of their 90-day consignment period. There is a \$10 check fee of all reissued checks.

Consignor name (please print)

Date of consignment

Signature of consignor

Email address of consignor

Street address

Phone #

City, State, zip code

Consignors may track their sales at www.evolution-home/consignor-login/
Password= email address

**EH 002
Revised
01/30/20**

Item List (please describe your items w/any helpful info – year, manufacturer, metal/wood type, artist, etc.)

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____

Consignment team member's or representative's signature indicating final approval: _____

Consignor's signature indicating acceptance of inspection finding: _____

Items We Do NOT Accept

Electronics – Appliances – Clothing– Florist vases –Dried or plastic flowers -Promotional items with logos – Furniture made out of particle board or MDF– Stuffed animals or dolls –Records, cassettes, VHS tapes – Lamps without shades – Tarnished silver – Board games or puzzles – Books (except coffee table books or rare books) – Baby furniture – Stained linens – Taxidermy items – Collectors plates – Sets of stemware or china in odd numbers – Items that need to be assembled– builder-grade chandeliers- Beds